

Meeting Pack – December 10th 2025

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 12th November 2025.
4. **Finance Report:**
 - a. **To approve December payments (note additional invoices may be received prior to the meeting).**
 - b. **To note any income received.**
 - c. **To note bank balances.**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:**
Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **Update re Cala homes.**
7. **To update on Sensory Gardens and Coronation Memorial Project.**
8. **To consider next steps for the Parish Council Neighbourhood Plan.**
9. **To discuss current list of CIL projects.**
10. **To approve budget and precept for 2026/2027.**
11. **To update on Hayfields bins, defibrillator and road signs status.**
12. **To consider the suggestion of awards for 'Good Citizens of the Year'.**
13. **To consider re-requesting footpaths and crossings in light of the postponed Princes Risborough Bypass.**
14. **To consider a suggestion to have 'Welcome Letters' for all new residents.**
15. **To update on War Memorial plants.**
16. **To update on potential development of sports facilities (tennis courts and cricket club)**
17. **Marsh Kerbing/Pinch Point Project update – Cllr Williams.**
18. **Kimble Stewart Hall: Report - Cllr Delia Burton.**
19. **Parish Matters.**
20. **Correspondence, reports, and issues (for information only).**
21. **To confirm the date of next Parish Council Meeting: Wednesday 14th January 2026**

P McBride

Pauline McBride
Clerk to the Council

Thursday 6^h November 2025

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 12th November 2025.

Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 12th November 2025 at Kimble Stewart Hall at 7.30pm

Attendance: Cllr Delia Burton, Cllr David Williams, Cllr Joanne Bourke, Cllr Harvey Alison and Clerk Pauline McBride, one member of the public attended.

118) Welcome and Apologies: Apologies were received and accepted from Cllrs Alun Jones, James Cripps and John Austin. In the absence of Cllr John Austin, the meeting was chaired by the Deputy Chair, Cllr David Williams.

119) Declaration of interest in any item on this agenda by a member: None were declared.

120) Minutes. To agree and sign the minutes of the Parish Council meeting held on 8th October 2025. Unanimously approved.

121) Finance Report:

a) November Payments for approval.

Pauline McBride	November Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses October	£68.72		£68.72
A&P Trees	Crowning of 3 Cherry Trees	£700.00		£700.00
Kimble Stewart Hall	Grant re KSH survey	£900.00		£900.00
TEEC	Annual Web Hosting Charge	£197.29	£39.46	£236.75
Shield Maintenance Ltd	Bin emptying October	£57.41	£11.48	£68.89
Richard Billyard	October grass cutting	£1202.00		£1202.00
SRT	Litter Pick October	£120.00	£24.00	£144.00
Cashplus Account	Top up October Expenditure		£96.14	£19.23
£115.37				
		£40811.76	£94.17	£4175.93

November Payments were noted and approved.

b) Income Received in November

CIL	£106,228.07
Lloyds Bank interest	£23.29
Total	£106,251.36

c) Bank Balances -Total Bank Balances at 31st October were **£536,797.07**

Income and bank balances were noted.

122) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.

New Applications

PL/25/3360/FA: Haycroft, Cadsden Road, Cadsden, Buckinghamshire HP27 0NB. Application for the construction of front entrance porch, side external chimney and single storey rear extensions. Since comments were required by 4th November, all had been consulted and unanimously approved. Clerk had submitted comment of approval on 16/10/2025.

PL/25/3818/FA: High Holborn Farm, Marsh Road, Little Kimble, Buckinghamshire, HP17 8TF. Application for Internal and external works to existing residential outbuilding. There were no objections. **The Clerk will comment in support of this application.**

The following status changes of applications were noted:

PL/25/2683/NMA: Site of Bernard Arms, Risborough Road, Great Kimble, Buckinghamshire. Proposed non-material amendment to permission for Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage granted under planning ref 14/07190/FUL. **Minor Amendment accepted 04/11/2025**

In addition, Application **24/05749/FUL** was discussed as a Draft S106 agreement had been added to the application documentation on Buckinghamshire County Council Planning Portal. This application (for the demolition of stables and erection of dwellings at the rear of Bonnet Close) had been strongly objected to by the Parish Council. The Parish Council have reiterated their objections to this application to both the individual planning officer and the generic planning department email.

123) Update re Cala Homes. All updates to Cala Homes items related to the Sensory Gardens and are therefore included in agenda item 124 below.

124) To update on Sensory Gardens and Coronation Memorial Project. Having sent recorded delivery letters to the new parent companies of Cala Homes, Neil Farnsworth (Head of Planning at Cala) had at last responded, apologised and re-engaged with the Parish Council. A meeting has been arranged for Friday 14th November. **Councillors Delia Burton, Harvey Alison and David Williams will attend with a view to obtaining a status report and timings for the transfer of land to the Parish Council**
The Clerk outlined the possibility of a grant of up to £20k from the Rural England prosperity fund. To qualify the Parish must not have received more than £300k from The County Council. The Clerk had explained that, although the Parish had received in excess of this amount, the funds were actually from developers via CIL and NOT from the County Council. The County Council have referred this to their Legal department for clarification.

125) To consider the next steps of the Parish Council Neighbourhood Plan

Although the next plan is not due until 2033 the Parish Council would like to get advice on next steps with the aim of starting sooner rather than later, especially in light of the County Council Local Plan. The Clerk had contacted Neil Homer (consultant for current Neighbourhood Plan) to ask advice on actions/timings etc. Neil Homer is keen to assist and will be available from January 2026. **Clerk will add this as an agenda item again for January.**

126) To note quarterly checks completed. Noted.

127) To note CIL report submitted for 2024/2025. Noted. It was suggested that the current list of CIL projects is redistributed and discussed/prioritised at the next meeting. **Clerk will update, distribute and add agenda item for the December meeting.**

128) To consider second draft of 2026/2027 budget. Having reviewed the second draft of the 2026/2027 budget, it was resolved to move £30k, from anticipated spend this year, to budget next year. (Cala ownership had changed, resulting in the current delay in the Sensory Garden project). **Clerk will prepare third and final draft budget and precept figures for agreement at next month's meeting.**

129) To review asset register. The latest register had been distributed with the meeting pack and all had reviewed. Apart from those previously highlighted additions and disposals, no further changes to be reported.

130) To consider request for 2 dog bins, a waste bin and a defibrillator at the Hayfields development. The Parish Council were generally supportive of this request, noting that a defibrillator will cost around £1600 plus fitting of £160 and bins will cost around £200 plus fitting of £170 each. In addition, there will be additional weekly bin emptying charges and monthly defibrillator checking costs. The most suitable location for the defibrillator was thought to be outside the new Village shop and the bins to be at the entrance of the estate. **The Clerk will liaise with the Shop owner, Hayfields developers and Buckinghamshire highways to confirm locations are acceptable and then proceed with ordering one waste and dog bin initially and one defibrillator. The request for a second dog bin will be reviewed once usage of the first bin had been analysed.**

131) To consider a contribution/grant towards the Christmas Lights Turn on Event. No longer required as funding for refreshments had been sourced from The Cala marketing suite.

132) To consider requests for assistance by Great Kimble School. Details of the requests had been distributed with the meeting pack. In summary the 4 requests were for I-pads, an outdoor canopy, a footpath and road-signs. Whilst the Parish Council were supportive of providing assistance/grants, their grant policy would require a lot more detail on what exactly is required, who will benefit and what are the costings for the first two items. The second 2 are outside the powers of the Parish Council and would need to be referred to Buckinghamshire County Council. **The Clerk will write to Great Kimble School, explaining and signposting the grant policy on the website and suggesting they apply for two separate grants for the I-pads and outdoor canopy. The Clerk will also advise who to approach re highways issues, noting that the Parish Council have unsuccessfully requested these items on several occasions over the years.**

133) To review and adopt a Biodiversity Policy. A draft policy had been distributed with the meeting pack and all had reviewed. It was resolved to adopt this policy. **The Clerk will post to the Parish Website.**

134) To update on potential development of sports facilities (tennis courts and cricket club). Jonathan Harbottle of Land and Partners attended to understand and give input to initial thoughts on potential sports facilities within the Parish.

135) Marsh Kerbing/Pinch Point Project update. Nothing to report.

136) Kimble Stewart Hall. A separate meeting had been suggested and agreed to allow time for a full discussion on KSH current status, issues, assistance required, optimising hall facilities etc. **Cllr Burton and Clerk will organise a meeting as soon as possible with representatives from both the Kimble Stewart Hall Committee and the Parish Council.**

137) Parish Matters.

The defibrillator pads on one defibrillator were showing as less than three months life left so Clerk had ordered replacements.

It had been suggested that plants in front of the war memorial are not lasting as they need to be dug in deeper. **The Clerk will investigate and report back.**

A number of 'No parking' signs had been erected within the Hayfields estate, which were thought to be unlawful. **The Clerk will liaise with Highways and Hayfields to establish legality and add agenda item to organise urgent removal if appropriate.**

138) Correspondence, reports, and issues (for information only)

Awards for 'Good Citizens of the Year' had been suggested. **The Clerk will add this as an agenda item for December.**

Since the Princess Risborough bypass had apparently now been postponed, it was suggested that the Parish Council ask again for footpaths and a crossing. **The Clerk will add this as an agenda item for December.**

The possibility of welcome letters to all new residents was raised again. **The Clerk will add this as an agenda item for December**

139) To confirm the date of the next Parish Council Meeting. Wednesday 10th December.

Meeting closed at 9.30pm

Chairman.....

Date:

ITEM 4) Finance Report:

a)To approve December payments (note additional invoices may be received prior to the meeting).

November Payments for Approval

Pauline McBride	November Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses November	£44.00		£44.00
Lamps and Tubes	Xmas Lights	£1327.00	£265.40	£1592.40
Shield Maintenance Ltd	Bin emptying November	£57.41	£11.48	£68.89
Julie Bunker	Plants and planting	£229.50		£229.50
Cashplus Account	Top up November Expenditure	£161.80	£32.35	£194.15
		£2559.91	£309.23	£2869.14

Also note direct debit re pension contribution:

Employer contribution	- £84.50
Employee contribution	- £169.00
Total contribution	- £253.50

And Lloyds business banking monthly charge of £8.50

b)To note any income received

Lloyds Bank interest £24.85

c)To note bank balances. Total bank balances at 30/11/2025 were £532,305.41